

PCPN# FY03-63 - Purchase Card Program - End of Year Rollover Concerns

Note: Level 3 APCs - IT IS YOUR RESPONSIBILITY TO GIVE THIS NOTICE WIDEST DISSEMINATION TO PROGRAM PARTICIPANTS TO INCLUDE APCs, AOs AND CHs IN YOUR HIERARCHY.

CitiDirect will be down for rollover processing from 6 pm ET on Tuesday, 30 SEP until 6 am ET on Thursday, 2 OCT.

Due to the fact that not all claimancies have completed the loading of FY04 LOAs to the CMET table, the rollover process will be affected. All default LOAs currently in CitiDirect profiles will be rolled from FY03 to FY04 LOAs. However, if your LOA is not loaded to the CMET your transactions will error out when the system tries to match your default LOA to the CMET. Additionally, if an LOA is not loaded to the CMET, you cannot reallocate to that LOA, nor can you create an alternate LOA in CitiDirect that is not loaded to the CMET. APCs will have to be diligent about working the LXF3110A report.

Helpdesk
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